

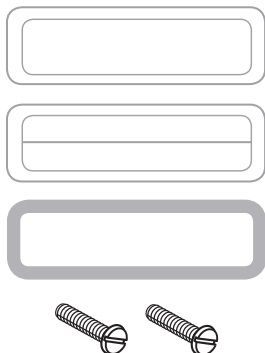
Yale® 12" Letterplate Instructions

Preparation

Check the size of your existing aperture. If this is smaller than dimensions shown below, further material will need to be removed from the door using a jigsaw to enlarge the aperture as shown below.

Fitting the letterplate

1. Separate the 2 sides of the letterplate and identify the internal side from the external side. The internal side has will have 2 holes underneath the flap for the fixing screws provided



2. Place the foam weather seal over the inside sleeve of the external letter plate.
3. Insert the external section of the letter plate in to the front of the door, with the weather seal between the letter plate and the door.
4. Insert the internal plate on the inside of the door. Push the external and internal plates together to interlock.
5. Lift the flap of the internal plate and use the fixing screws provided to secure this in place. Do not over tighten.